

NAG 5 HEALTH AND SAFETY

HEALTH AND SAFETY POLICY

Rationale

According to the Health and Safety in Employment Act and National Administration Guidelines the Board of Trustees is responsible for providing a safe and hygienic environment.

Purpose

1. To take all reasonably practicable steps to ensure a safe and healthy environment.
2. To establish safe methods and practises.
3. To comply with legislative requirements.

Guidelines

1. Employees will be provided with basic health and safety rules.
2. Employees will be encouraged to participate in making their work environment a safe and healthy place.
3. Advise employees of hazards in their work and how to avoid or deal with these hazards. This will include the maintenance of a Hazard Register.
4. Provide employees with training on managing challenging behaviours, with the aim of minimising the need for physical restraints
5. Provide employees with information on safe storage and handling of chemicals.
6. Record and investigate all injuries.
7. Provide an effective emergency evacuation procedure to cope with all likely emergencies.
8. Carry out regular inspections to identify potential health hazards and take reasonable steps to remove or reduce them.
9. Provide sufficient training in the use of equipment and machinery.
10. An accident register will be maintained detailing accidents to both staff and students.
11. The Principal will report to the Board of Trustees any accident involving serious injury, which occurs in the school or during off-site school activity.