Wilson School
Principal: Jan Kennington

PROPERTY POLICY

RATIONALE:

The Board of Trustees Property Policy will ensure that a maintained, safe, attractive and functional learning environment is provided for the students enrolled at Wilson School.

PURPOSES:

1. To ensure that Wilson School develops an ongoing maintenance and capital works programme that delivers improved learning and life outcomes to our students.
2. To ensure that the board plans and strategises its budget with Purpose 1 in mind so that the principal and staff can carry out their work as effectively as possible.
3. To ensure that the safety of students, and staff, is standard practice.
4. To facilitate school property being used for community purposes in a manner that is consistent with the school's charter.

GUIDELINES:

1. The Principal is responsible for the day-to-day running of the school and shall have a range of procedures in place to ensure the policy's implementation.
2. The school will at all times operate within the requirements of those acts that impact on the school's property requirements.
3. That the Board, through regular reporting by the Principal, shall be kept current with the school's property issues.
4. Because of the unique needs of our students the board and staff will be mindful of how this affects policy and daily procedure.
5. The Principal shall report at least annually on his/her satisfaction with the Property Policy.
6. There will be an annual review by the Board and/or Property Committee of the 5 and 10 Year Property and Maintenance programmes.
7. The Board will review applications to hire school premises for community purposes, and shall require a written agreement with the hirer.

Ratified: BOT: _Jauly_

              Principal: _____

              Date: _25 May 2017_

              Review: _May 2020_