



NAG 6 LEGISLATION AND ADMINISTRATION

INDUCTION OF BOARD MEMBERS POLICY

RATIONALE

The Wilson School board needs to add the potential value of new trustees to its deliberations and discussions as quickly as possible by reducing the time required for new trustees to familiarize themselves with key documents and processes and be able to contribute fully to the boards business.

PURPOSE

New trustees will be inducted into their role as quickly as possible.

GUIDELINES

1. All new trustees will receive copies of:
 - i. Wilson School Charter
 - ii. A set of the Board's Policies
 - iii. Most recent financial reports.
 - iv. Previous Board minutes if requested by incoming Board member.
 - v. List of any current board subcommittees with memberships and Terms of Reference.
 - vi. Board Charter/Strategic Plan and Annual Plan.
 - vii. Board's meeting schedule
 - viii. Such other documentation as may be, from time to time, agreed upon by the Board.
2. The Chair shall put aside the necessary time to meet with new trustees and to outline current board position on key issues after they have had the opportunity to read the induction materials, and prior to their first full board meeting.
3. On the election of **a new Chair** the whole board will have a discussion with the Chair and agree on appropriate professional development for the Chair to enhance whole board performance.

Ratified

BOT:

Charey

Principal:

J Podd

Date:

30/07/2019

Review Date:

May 2022